



ST. JOHN

THE BAPTIST PARISH

1811 W. Airline Highway
LaPlace, LA 70068
(985) 652-9569



ST JOHN THE BAPTIST PARISH
ELIANA DEFRANCESCHI Clerk of Court
I certify that this is a true copy of the
original filing that was recorded on:
02/23/2022 9:03AM
387113-MO

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN
ST JOHN THE BAPTIST PARISH
AND
HARTMAN ENGINEERING, INCORPORATED
FOR
GARYVILLE PUMP STATION AND FORCE MAIN**

WHEREAS, the St. John the Baptist Parish Council approved the Resolution to grant Administration authorization to enter into a Professional Services Agreement for the Garyville Pump Station and Force Main Project with **Hartman Engineering, Incorporated Consulting Engineers**, at the January 25, 2022 meeting.

NOW THEREFORE, in consideration of the desires and responsibilities of the parties, herein, St. John the Baptist Parish Council hereby desires to enter into a Professional Services Agreement for the Garyville Pump Station and Force Main Project Services.

This **Agreement** is made and entered into on this 25th day of January, 2022 between **St. John the Baptist Parish Council**, (hereinafter referred to as "**Parish**"), represented by Jaclyn Hotard, Parish President, and **Hartman Engineering Incorporated, 16563 Airline Highway, Suite A & B, Prairieville, LA 70769, (225) 313-4617** represented by Jared B. Monceaux, P.E., President, (hereinafter referred to as "**Engineer**") do hereby enter into this "**Agreement**" under the following terms and conditions.

SCOPE OF SERVICES

The services to be performed by **Engineer** for **Parish** under this **Agreement** ("**Services**") are set out in **Exhibit A (Statement of Work)**, incorporated herein by reference. The Services are to be performed in support of the project identified in **Exhibit A: Statement of Work**.

TERM OF AGREEMENT

The work required to complete all tasks shall automatically terminate upon satisfactory completion of all services and obligations described herein, unless extended by **Amendment**.

AMENDMENT

This **Agreement** may be amended by written consent, executed by both Parties and subject to approval by St. John the Baptist Parish Council.

PAYMENT TERMS

In consideration of the services described above, **Parish** hereby agrees to provide compensation to the Engineer in accordance with its fee schedule listed in **Exhibit B: Price Schedule**.

All payments must be approved by the **Director of Utilities**, hereinafter called the **DIRECTOR** and all deliverables, etc. shall be submitted to him and all approval and administration of this **Agreement** shall be through him.

INSURANCE

Engineer shall meet or exceed the Parish's Insurance Requirements as listed in **Exhibit C: Insurance Requirements**.

MONITORING PLAN

This **Agreement** shall be administered and monitored by the **Director** as plans are developed. The monitoring plan will include a review of the services delineated in **Exhibit A: Statement of Work** to ensure completion, a review of invoices for accuracy prior to reimbursement of services, etc. The **Engineer** shall submit a monthly summary of activities in accordance **Exhibit B: Price Schedule**.

TAXES

Engineer hereby agrees that the responsibility for payment of taxes from the funds thus received under this **Agreement** and/or legislative appropriation shall be **Engineer's** obligation. **Engineer** is required to provide a completed W-9 form prior to commencement of work.

TERMINATION FOR CAUSE

The **Parish** may terminate this **Agreement** for cause based upon the failure of the **Engineer** to comply with the terms and/or conditions of this **Agreement**, provided that **Parish** shall give the **Engineer** written notice specifying the **Engineer's** failure to perform and provide thirty (30) calendar days' notice, from mailing of the notice, to cure and/or remedy the stated non-compliance. This **Agreement** shall terminate thirty (30) calendar days from the date the notice was mailed.

The **Engineer** may terminate this **Agreement** for cause based upon the failure of the **Parish** to comply with the terms and/or conditions of this **Agreement**, provided that the **Engineer** shall give the **Parish** written notice specifying the **Parish's** failure to perform and provide thirty (30) calendar days' notice, from mailing of the notice, to cure and/or remedy the stated non-compliance. This **Agreement** shall terminate thirty (30) calendar days from the date the notice was mailed.

Notwithstanding the above, the **Engineer** will not be relieved of liability to **Parish** for damages sustained by **Parish** by virtue of any breach of this **Agreement** by the **Engineer**.

TERMINATION FOR CONVENIENCE

Parish may terminate this **Agreement** at any time by giving thirty (30) days written notice to the **Engineer** of its intent to terminate this **Agreement**. The **Engineer** shall be entitled to payment for deliverables in progress; to the extent work has been performed satisfactorily.

OWNERSHIP

All records, reports, documents, and other material delivered or transmitted to **Engineer** by **Parish** shall remain the property of **Parish**, and shall be returned by **Engineer** to **Parish**, at **Engineer's** expense, at termination or expiration of this **Agreement**. Copies of all records, reports, documents, or other material related to this **Agreement** and/or obtained or prepared by **Engineer** in connection with the performance of the services in which contract fees have been paid for herein shall become the property of **Parish**, and shall, upon request, be returned by **Engineer** to **Parish**, at **Engineer's** expense, at termination or expiration of this **Agreement**.

NON-ASSIGNABILITY

Engineer shall not assign any interest in this **Agreement** by assignment, transfer, or novation, without prior written consent of **Parish**. This provision shall not be construed to prohibit the **Engineer** from assigning its bank, trust company, or other financial institution any money due or to become due from approved contracts without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to **Parish**.

AUDITORS

It is hereby agreed that **Parish** shall have the option of auditing all accounts of **Engineer** which relate to this **Agreement**.

NOTICE TO PROCEED

The **DIRECTOR or Designee** shall notify the **ENGINEER** in writing to undertake the services stated in **Exhibit A: Statement of Work**, and the **ENGINEER** shall commence the services within ten (10) days after receipt of such notification.

INDEMNITY

To the fullest extent permitted by law, **Engineer** shall indemnify and hold harmless the **Parish** and all of its Agents and Employees, from and against all damages, losses and expenses, including but not limited to attorney's fees (when considered damages recoverable by law), arising out of or resulting from performance of the work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the work itself) including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of **Engineer**.

GENERAL CONDITIONS

The professional and technical adequacy and accuracy of documents, and other work products furnished under this **Agreement** will be conducted in a manner consistent with that level of care and

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Garyville Pump Station and Force Main Project Services

skill ordinarily exercised by members of the profession. It is understood and agreed by the Parties hereto that the **Engineer** is entering into this **Agreement** in the capacity of an independent contractor. While in the performance of services or carrying out other obligations under this **Agreement**, the **Engineer** shall be acting in the capacity of independent contractors and not as employees of St. John the Baptist Parish. The **Parish** shall not be obliged to any person, contractor or corporation for any obligations of the **Engineer** arising from the performance of their services under this **Agreement**.

This **Agreement** shall be binding upon the successors and assigns for the Parties hereto. This **Agreement** being for the personal services of the **Engineer**, shall not be assigned or subcontracted in whole or in part by the **Engineer** as to the services to be performed hereunder without the written consent of the **Parish**.

SEVERABILITY CLAUSE

If any one or more of the provisions contained in this **Agreement** shall, for any reasons, be held to be invalid, illegal or unenforceable, in whole or in part, such invalidity, illegality, or unenforceability shall not affect any other provisions of this **Agreement**, and in such an event, this **Agreement** shall be construed as if such invalid, illegal, or unenforceable provisions had never been contained herein.

VENUE

This **Agreement** shall be governed by the laws of the State of Louisiana. Proper venue for any lawsuit arising under the terms of this **Agreement** shall be the Fortieth Judicial District Court, St. John the Baptist Parish and any appropriate Appellate therefrom. **Engineer** hereby agrees and consents to personal and/or *in rem* jurisdiction of the trial and appropriate Appellate courts.

NOTICES

All notices or demands required to be given, pursuant to the terms of this **Agreement**, shall be in writing and sent to the other Party via United States certified mail, postage prepaid and signature required. Seven (7) calendar days written notice of change of address shall be sent to the other Party by the manner stated above.

If to Parish:	If to Engineer:
ATTN: Jaclyn Hotard St. John the Baptist Parish 1811 W. Airline Hwy. LaPlace, Louisiana 70068	ATTN: Jared Monceaux, P.E. Hartman Engineering, Inc. 16563 Airline Hwy, Suite A&B Prairieville, Louisiana 70769

DISCRIMINATION CLAUSE

The **Engineer** agrees to abide by the requirements of the following as applicable: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246 as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968 as amended, and **Engineer** agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

SIGNATURES ON FOLLOWING PAGE

THUS DONE AND SIGNED AT LaPlace, Louisiana on the day, month and year first written on page one of this document.

WITNESS:




SIGNATURE

Deshanda Firmin

PRINT NAME

PARISH:

ST. JOHN THE BAPTIST PARISH



By: Jaclyn Hotard
Parish President

WITNESS:



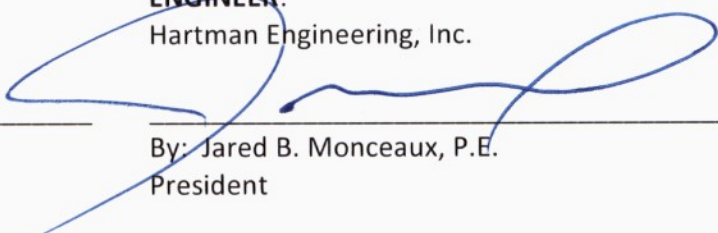
SIGNATURE

Amanda Moreau

PRINT NAME

ENGINEER:

Hartman Engineering, Inc.



By: Jared B. Monceaux, P.E.
President

Exhibit A
Statement of Work

SERVICES

The **Engineer** shall provide all services listed in the statement of work required to complete the project including the necessary services described herein or usually implied as a prerequisite for performance of the services whether or not specifically mentioned in this **Agreement**, including attendance by the **Engineer** at project meetings.

PROJECT DESCRIPTION

The proposed project includes a new transfer pump station and discharge force main from the existing Garyville WWTP site to the Reserve Wastewater Treatment Pond. The new submersible lift station will require an Emergency Pump Out (EPO) manhole and fiberglass valve pit and wet well. The initial capacity analysis based on influent flow information from the flow monitor at the existing Garyville WWTP has determined that the station requires a peak flow capacity of 1.6 MGD or 1,200 gallons per minute to properly service the area during peak wet weather flow times.

Additionally, St. John the Baptist Parish Utilities Department desires for a new force main to be constructed by directionally drilling a new 12" HDPE FM approximately 26,500 linear feet in length that discharges to the Reserve Wastewater Treatment Pond Headworks.

The general design scope of work for the improvements but is not limited to the following:

1. Evaluate site location.
2. Confirm Hydraulic conditions (TBD).
3. Design new submersible three pump lift station including fiberglass wet well and valve pit, foundation, mechanical equipment and related electrical work included variable frequency drives on the pumps.
4. Include the installation of a new emergency pump out manhole.
5. Connection of 2" diameter and 10" diameter influent force main into new wet well.
6. Directionally drilled FM design and tie ins.

TASK 1 – Topographic Survey

1. Coordinate and conduct a detailed topographic survey of the existing lift station and the proposed force main route so that the survey can be used to develop engineering design plans and specifications for the project.
2. Plot information obtained from survey on proper plan.

TASK 2 – Geotechnical Engineering

1. Coordinate and conduct a geotechnical investigation of the conditions at the lift station site and along the length of the proposed force main route (approximately 27,000 linear feet).
2. Drill soil borings as required to depict existing soil conditions.
3. Perform strength and classification laboratory testing on the soil samples.
4. Provide findings, conclusions and recommendations presented in a report signed by a Professional Engineer registered in the State of Louisiana.

TASK 3 – Garyville Pump Station and Force Main:

1. Preliminary Design Phase:

- a. Prepare preliminary engineering plans that demonstrate the concept and layout.
- b. Preliminary submittal shall be a 65% submittal.
- c. The preliminary design submittal will include all sheets necessary to depict the major elements of work and a set of preliminary technical specifications.
- d. Prepare a preliminary construction cost estimate outlining all expected items of work and current unit prices for these items.
- e. A technical review meeting will be held at the preliminary design phase following review of the preliminary submittal by St. John Parish.
- f. Comments from the technical review meeting will be incorporated into the final design phase.

2. Final Design Phase:

- a. Prepare final plans and specifications and opinion of probable construction cost.
- b. Submittals will include a 95% and 100% submittal.
- c. The 95% design submittal will include all sheets and technical specifications. An updated opinion of probable construction cost will be provided.
- d. A technical review meeting will be held at the 95% design phase following review of the 95% submittal by St. John Parish.
- e. Comments from the technical review meeting will be incorporated into the 100% final design.
- f. The 100% final design will include plans and specifications signed and stamped by a professional engineer along with a final opinion of probable construction cost.

3. Bidding Phase:

- a. Assist in advertising for and obtaining bids or proposals for the Work and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-bid conferences, and receive and process contractor deposits or charges for the bidding documents.
- b. Issue addenda as appropriate to clarify, correct, or change the bidding documents.
- c. Provide information or assistance needed in the course of any negotiations with prospective contractors.
- d. Consult as to the acceptability of subcontractors, suppliers, and other individuals and

entities proposed by prospective contractors for those portions of the Work as to which such acceptability is required by the bidding documents.

- e. The **Engineer** shall evaluate and determine the acceptability of "or equal" and substitute materials and equipment proposed by bidders.
- f. Attend the Bid opening, prepare Bid tabulation sheets, and assist in evaluating Bids or proposals and in assembling and awarding contracts for the Work.

4. Construction and Record Drawings Phase:

- a. Prepare formal contract documents for the execution of the construction contract.
- b. Provide a competent Project Engineer and such assistants as may be required to administer the construction contract and to observe and inspect the materials and construction procedures at the site of the work as it progresses. This shall not include the furnishing of inspection services but shall include periodic job visits as are necessary.
- c. The **Engineer** is not responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work, except as may be expressly indicated in the Plans and Specifications prepared by the **Engineer**.
- d. Coordinate with owners of utilities for relocation of their facilities to clear the site for construction.
- e. Require and review tests of materials necessary for the project.
- f. Determine contract pay quantities, including necessary materials checking.
- g. Verify and approve contractor's pay requests and submit same to Director or Designee.
- h. Prepare progress reports for the Director or Designee.
- i. Prepare detailed drawings and samples as necessary to supplement the construction drawings.
- j. Review shop drawings and samples for conformance with the design concept of the project and for compliance with the result required in the contract documents.
- k. Perform final inspection and make a recommendation for acceptance.
- l. Verify and approve Testing Laboratory pay estimates and submit same to Director or Designee.
- m. Prepare all necessary documentation required for construction change orders.
- n. Prepare written recommendation for all required changes to plans and specifications during construction.
- o. Attend progress meetings and other meetings as necessary to discuss issues associated with the project.
- p. The **Engineer** shall furnish reproducible tracings of "Record" drawings, based on information provided by the contractor, on CD in both ACAD and PDF formats. The Engineer shall also furnish three full size bond copies of "Record" drawings.

5. Resident Project Representative:

- a. Assign personnel acceptable to the Director.

Hartman Engineering, Inc.

Garyville Pump Station and Force Main Project Services

- b. Assist **Engineer** in observing progress and quality of the work.
- c. RPR is **Engineer's** representative at the site.
- d. Attend meetings with Contractor, such as preconstruction conference, progress meetings, job conferences and other project-related meetings.
- e. Report to **Engineer** when clarifications and interpretations of the Contract Documents are needed and transmit to Contractor clarifications and interpretations as issued by **Engineer**.
- f. Conduct on site observations of Contractor's work in progress to assist **Engineer** in determining if the work is in general accordance with the contract documents.
- g. Maintain at the site orderly files for correspondence, reports of job conferences, reproductions of original contract documents including all change orders, field orders, work change directives, addenda, additional drawings issued, progress reports, shop drawing and sample submittals received on other project related documents.
- h. Prepare a daily report recording the contractor's hours on the site, weather conditions, data relative to questions of change orders, field orders, work change directives, or changed conditions, site visitors, daily activities, decisions, observations in general.
- i. Review applications for payment with contractor for compliance with the established procedure for their submission and forward with recommendation to **Engineer**.
- j. Participate in visits to the project to determine substantial completion and final completion.

Exhibit B
PRICE SCHEDULE

For each task in Exhibit A, the work is to be initiated only upon receipt of written Notice to Proceed from the **Director** or Designee. For the services outlined in Exhibit A, the **Parish** shall pay the **Engineer** as follows:

<u>Task 1 Topographic Survey</u>	
Survey Phase	\$57,200.00 (Lump Sum)*
*includes a 10% sub-consultant management fee	
<u>Task 2 Geotechnical Engineering</u>	
Geotechnical Phase	\$29,150.00 (Lump Sum)*
*Includes a 10% sub-consultant management fee	
<u>Task 3 Lift Station Rehabilitations</u>	
Preliminary Design Phase	\$90,476.42 (Lump Sum)
Final Design Phase	\$162,857.56 (Lump Sum)
Bidding Phase	\$18,095.29 (Lump Sum)
Construction Phase	\$72,381.14 (Lump Sum)
Record Drawings Phase	<u>\$18,095.29 (Lump Sum)</u>
Total Basic Services Fee	\$361,905.70 (Lump Sum)

Fees were based on 6.67% of the \$5,425,872.50 construction cost estimate per St. John Parish Council Ordinance 05-16 for Basic Engineering Services

Resident Project Representative Services Fee	\$162,776.18 (Hourly NTE)
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Fee was based on 3.0% of the \$5,425,872.50 construction cost estimate per St. John Parish Council Ordinance 05-16 for Resident Project Representative Service Fees. Work is to be performed on an hourly basis with certified timesheets submitted for review and approval with invoice for payment.

Total Professional Services Fee from Tasks 1 through 3:	\$611,031.88
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Tasks 1, 2 and 3 of this project is funded by a Clean Water State Revolving Loan.

PAYMENTS

The **Engineer** shall submit all invoices to the **Director** on the first of the month for the completed contracted work from the previous month. The **Director** shall then submit the approved invoices to the St. John the Baptist Parish Finance Department for processing. Payment shall be remitted within thirty (30) days from the date of the **Director** approval.

FUNDS

Tasks 1, 2 and 3 Payment to the **Engineer** under this **Agreement** shall be from the St. John the Baptist Parish wastewater fund and will be reimbursed by the Louisiana Department of Environmental Quality Clean Water State Revolving Loan when the loan closes.

EXHIBIT C
Insurance Requirements

Engineer shall obtain, pay for and keep in force, at its own expense, minimum insurance requirements effective in all localities where **Engineer** may perform the work hereunder, with such carriers as shall be acceptable to Council:

- A) Statutory Workman's Compensation covering all state and local requirements and Employer's Liability Insurance covering all persons employed by **Engineer** in connection with this **Agreement**.

The limits for "A" above shall be not less than:

1. Employer's liability limits of \$1,000,000/\$1,000,000/\$1,000,000.
2. Some contracts may require USL&H or maritime coverage. This should be verified with Insurance Department/Legal Department.
3. WAIVER OF SUBROGATION in favor of St. John the Baptist Parish Council should be indicated on certificate.
4. No excluded classes of personnel or employees shall be allowed on Council's premises.

- B) Commercial General Liability, including:

1. Contractual liability assumed by this agreement.
2. Owner's and **Engineer's** Protective Liability (if Engineer is a General Engineer).
3. Personal and advertising liability.
4. Completed operations.
5. Medical Payments.

The limits for "B" above shall not be less than:

1. \$1,000,000 each occurrence limit.
2. \$2,000,000 general aggregate limits other than products – completed operations.
3. \$1,000,000 personal and advertising injury limit.
4. \$1,000,000 products/completed operations aggregate limit.
5. \$50,000 fire damage limit.
6. \$5,000 medical expense limit (desirable but not mandatory).
7. \$1,000,000 CSL each occurrence WITH NO annual aggregate will be acceptable in lieu of 1+2 above. Must include BFCGL endorsement.
8. St. John the Baptist Parish Council will be NAMED as additional insured and WAIVER OF SUBROGATION in favor of St. John the Baptist Parish Council should be indicated on certificate.
9. Some contracts may require Protection and Indemnity coverage. This should be verified with Insurance Department /Legal Department.

- C) Comprehensive Automobile Liability covering all owned, hired and other non-owned vehicles of the Engineer.

The limits for "C" above shall not be less than:

1. \$1,000,000 CSL
2. St. John the Baptist Parish Council will be NAMED as additional insured and WAIVER OF SUBROGATION in favor of St. John the Baptist Parish Council should be included on certificate.

- D) Professional Liability with a minimum limit of \$1,000,000.

All required insurance certificates shall be submitted to the Director of Purchasing & Procurement within ten (10) days of provisional award. Failure to provide the insurance certificates within the time frame specified by the Parish shall be cause for the submittal to be rejected as non-responsive. Engineer shall maintain insurance in full force and effect during the entire period of performance under **Agreement**. Failure to do so shall be cause for termination of the **Agreement**. All policies must have a thirty (30) day non-cancellation clause giving the Parish thirty (30) days prior written notice in the event a policy is canceled.

LICENSE REQUIREMENTS

When applicable, a current St. John the Baptist Parish Occupational License is to be maintained during the duration of this Contract. Yearly, a copy of such license shall be provided to the Director of Purchasing.

When applicable, a current Louisiana State Engineer's License should be furnished. W-9 Form is to be furnished prior to work being issued.

ATTACHMENT A
STANDARD HOURLY RATES SCHEDULE

A. STANDARD HOURLY RATES

1. Standard Hourly Rates include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.
2. The Standard Hourly Rates will be adjusted annually to reflect equitable changes in the compensation payable to **Engineer**.
3. The Standard Hourly Rates apply as specified in Exhibit B: Price Schedule Hourly Not to Exceed Services of the **Agreement**.

B. SCHEDULE

Hourly rates for services performed on or after the date of the **Agreement** are:

Category	Billing Rate
Principal -----	\$285.00
Principal/Vice President -----	\$N/A
Sr. Professional/Supervisor Engineer -----	\$185.00
Professional Engineer II -----	\$160.00
Professional Engineer I -----	\$150.00
Engineer Intern (Pre-Professional) -----	\$95.00
Sr. Technician/Designer -----	\$100.00
CAD Technician -----	\$95.00
Construction Manager -----	\$130.00
Sr. Construction Inspector -----	\$85.00
Construction Inspector -----	\$80.00
Administrative/Clerical III -----	\$80.00
Administrative/Clerical II -----	\$60.00
Administrative/Clerical I -----	\$N/A

The above hourly billing rates may be updated no more than once per year from the date of execution of this **Agreement**.

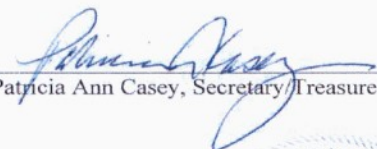
CORPORATE RESOLUTION

BE IT RESOLVED by the Board of Directors of Hartman Engineering, Inc., a corporation organized and existing under the laws of the State of Louisiana, and domiciled in the City of Kenner, that B.K. Sneed, CEO, and/or Jared B. Monceaux, P.E., President of the Corporation, be, and are hereby authorized and empowered to execute any and all contracts and other transactions of whatever kind on behalf of the Corporation for engineering consulting services.

CERTIFICATE

I, Patricia Ann Casey, Secretary/Treasurer of Hartman Engineering, Inc. do hereby certify that the foregoing resolution is a true and exact copy unanimously adopted by the Board of Directors of said corporation at a meeting thereof legally held on the 12th day of March, 2021; that said resolution is duly entered into the records of said corporation; that it has not been rescinded or modified; and that it is now in full force and effect.

IN TESTOMONY WHEREOF, I have hereunto set my hand and the seal of said corporation this 17th day of January, 2022.


Patricia Ann Casey, Secretary/Treasurer



ST. JOHN THE BAPTIST PARISH COUNCIL
STATE OF LOUISIANA

RESOLUTION
R22-9

Councilman Torres proposed and Councilman Madere seconded the following resolution:

THE ST. JOHN THE BAPTIST PARISH COUNCIL HEREBY RESOLVES:

A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH HARTMAN ENGINEERING, INCORPORATED FOR THE GARYVILLE PUMP STATION AND FORCE MAIN PROJECT

WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and

WHEREAS, Hartman Engineering Incorporated of Prairieville, LA has been selected as the Engineer for the Garyville Pump Station and Force Main Project; and,

WHEREAS, a new transfer pump station and discharge force main from the existing Garyville Wastewater Treatment Plant site to the Reserve Wastewater Treatment Pond will be constructed to transfer the flow to the Reserve Wastewater Treatment Pond for treatment before discharge into the Mississippi River; and,

WHEREAS, the estimated cost of the project is \$611,031.88 and will be funded through the Wastewater Fund and reimbursement from the Louisiana Department of Environmental Quality Clean Water State Revolving Loan.

NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to execute the Professional Services Agreement between St. John the Baptist Parish and Hartman Engineering, Incorporated.

This resolution having been submitted to a vote; the vote thereon was as follows:

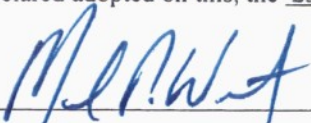
YEAS: Madere, Becnel, Torres, Houston, Wright, Duhe-Griffin, Arcuri, Schnyder, Malik

NAYS: None

ABSTAIN: None

ABSENT: None

And, the resolution was declared adopted on this, the 25th day of January 2022.



Council Chairman



Secretary

Approved: X

Veto:



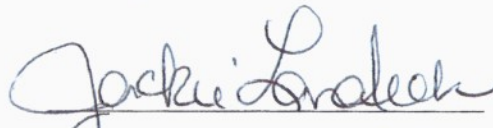
Parish President

* * * * *

C E R T I F I C A T E

I, Jackie Landeche, Secretary of the Council of the Parish of St. John, State of Louisiana, hereby certify that the foregoing is a true and correct copy of a resolution adopted by the St. John Parish Council in regular meeting held on the 25th day of January, 2022.

Signed at Laplace, Louisiana this 25 day of January, 2022.



Jackie Landeche
Secretary

(S E A L)